Subject name: **Project work**		subject code: GDPPW2OBNF GDPPW2OBNF	weekly/semester hours: full time: 0Lc+0Pr+2lab part-time: 0Lc+0tgy+10lab
Credits: 4 **Requirement:** midterm mark		**Pre-requirement:** -	
Subject owner: Mészáros Ádám	**Position:** assistant professor	**Faculty and Department name:** Keleti Károly Faculty of Business and Management Department of Economics, Finance and Accounting	

Way of Assessments:
Successful completion of the assigned project task

Course description:

Project work is a complex, specialized course that is entirely practice-oriented. Its aim is to provide students with the opportunity to work under project conditions within the framework of a semester-long project simulation and to implement a specific, well-defined task.

It is the students' responsibility to establish the project environment, carry out the chosen topic/objective, and ensure its project-like operation. The outcome of the project topic/objective is closely connected to a real corporate, economic, or practical problem, thus requiring planning and organizational tasks for its solution.

In an environment similar to real-life projects, students must produce a concrete result during the semester. Project teams may, for example:

- develop business plans,
- conduct research and publish research results,
- write studies,
- design and implement CSR, environmental, or Pro Bono projects,
- prepare feasibility studies,
- analyze specific corporate processes and make proposals for their improvement,
- test business solutions/models in a corporate environment,
- create software designs,
- etc.

The outcome of the project work can therefore also be a procedure, tool, or other intellectual product that effectively integrates the acquired economic (and/or technical) knowledge and approaches into the task development.

The task is always completed within a project team consisting of three students. As part of the task, students must independently find teammates, invite a supervisor, and select a project topic.

Project work offers an opportunity for students from different fields of study to collaborate in practice. When forming groups, it is important that members have complementary and diverse competencies (for example, within a group there should be students with strong communication and organizational skills, precision, analytical ability, research experience, or system-oriented thinking). Students from different programs, specializations, or tracks may form joint project teams.

The course strongly builds on the project-oriented approach, as it fundamentally relies on planning, time and deadline management, progress tracking, assigning responsibilities, continuous communication, and many other areas students may encounter in their real-life projects.

Within the framework of the course, students can develop skills that improve cooperation, teamwork, communication, and time management, while also becoming more successful at applying theoretical knowledge in practice.

Detailed description of the subject, schedule

Education weeks	Topics for lectures and practices
1.	Project initiation, coordination, consultations
2.	Submission of Project Charter Document
3.	Project planning

4.	Project planning
5.	Preparation and submission of Project Plan Document
6.	Implementation of project objective, preparation of project outcome
7.	Implementation of project objective, preparation of project outcome
8.	Implementation of project objective, preparation of project outcome
9.	Implementation of project objective, preparation of project outcome
10.	Implementation of project objective, preparation of project outcome
11.	Preparation and submission of Project Outcome Document
12.	Tasks related to project closure
13.	Preparation and submission of Project Closure Document
14.	Completion of missing tasks

Mid-term requirements

Students must independently organize themselves into teams of three and choose a supervisor and a project topic. This is part of enrolling in the course.
Throughout the semester, the course is completed by the student teams' self-managed operation, specifically by preparing and submitting the required assignments by the deadlines. This means that there are no dedicated timetable classes; the project team solves the tasks through their own scheduling and coordination, while keeping to the deadlines. Consultations with the supervisor are also arranged independently, in agreement with the supervisor.

Midterm papers, exams, submissions:

1.	Assignment (Project Charter Document)
2.	Assignment (Project Plan)
3.	Assignment (Project Outcome)
4.	Assignment (Project Closure Document)

The signature requirement, the method used to form an exam mark:

The project work is a team task, where the teams are self-managed and responsibility is also at the team level, therefore the students receive their evaluation at the team level as well. The late submission or absence of the original, signed Project Charter Document results in removal from the course.
The grade is determined based on the total score: up to 59% = 1 (fail), from 60% = 2 (pass), from 70% = 3 (satisfactory), from 80% = 4 (good), from 90% = 5 (excellent).

Professional competences to be acquired

Knowledge
- Knows the rules and ethical standards of cooperation in projects, teams and work organisations, and project management.
- Has mastered the professional and effective forms of written and oral communication, as well as the tabular and graphical presentation of data.

Abilities
- Plans and organises economic activities and projects, manages and controls small enterprises and business organisations.
- By applying the theories and methods learnt, identifies facts and basic relationships, organises and analyses them, draws independent conclusions, makes critical remarks, prepares decision-supporting proposals, and makes decisions in routine and partly unfamiliar national and international contexts.
- Able to cooperate with representatives of other professional fields.

- Participates in projects and group problem-solving; after gaining practical knowledge and experience, is capable of leading, organising, evaluating and supervising such activities as a leader.
- Presents professionally formulated proposals and positions, from a conceptual and theoretical point of view, orally and in writing, in Hungarian and in a foreign language, according to the rules of professional communication.

Attitude
- In order to achieve quality work, demonstrates problem sensitivity and a proactive attitude; in project and group tasks, acts constructively, cooperatively and initiatively.
- Receptive to new information, new professional knowledge and methodologies, open to new tasks and responsibilities requiring autonomy and cooperation. Strives to develop his/her knowledge and professional relationships in cooperation with colleagues.

Autonomy and Responsibility
- Independently carries out and organises the tasks defined in the job description under general professional supervision.
- Takes responsibility for his/her analyses, conclusions and decisions.
- As a member of projects, group work or organisational units, performs the assigned tasks independently and responsibly.
- Gives presentations and conducts discussions independently. Participates independently and responsibly in professional forums within and outside the organisation.