

## SZLOVÉNIA ( MARIBOR) UNIVERSITY OF MARIBOR

### Important points:

#### -Application:

Application procedure for academic year 2018/2019 - WILL OPEN IN APRIL 2018

- BEFORE COMING TO YOUR ERASMUS MOBILITY IN MARIBOR, PLEASE CHECK IF YOU HAVE RECEIVED ERASMUS ACCEPTANCE LETTER FROM US! If not, contact us before departure!

#### Application procedure

Online Application Instructions: <https://www.um.si/mednarodno-sodelovanje/erasmusplus/Documents/Application%20Instructions.pdf>

1. Apply for individual password. - <https://studentexchange.um.si/ADPrijava.aspx>
2. Complete electronic Application Form - it's actually Learning Agreement (Student exchange program: Erasmus+ study). - you have to send us our version of Learning Agreement!  
The majority of chosen subjects in your LA has to be from the faculty that covers study areas, specified in the Erasmus+ Interinstitutional Agreement between your home university and the University of Maribor.
3. Choose your study units. Please check if the subject is offered in the right semester - CLICK ON THE INFO BUTTON BEFORE SELECTING THE SUBJECT. CHECK IF THE SEMESTER IS OK.  
YOU CAN CHOOSE SUBJECTS FROM UP TO 3 DIFFERENT FACULTIES.
4. Print out the fully completed Application Form (Learning Agreement).
5. Obtain signature from Erasmus+ academic coordinator at your home university. UNIVERSITY STAMP IS ALSO OBLIGATORY!
6. Request a **Transcript of Records** from your home university. The transcript can be in any form including computer print outs from your university registry's office. **It must be in English.**
7. **We require an assessment of your English language skills (on the level of B1 at least in line with CEFR) , so you can either (choose 1 option only):**
  - send us a document, stating your English language knowledge level, signed and stamped by English teacher from your home institution;
  - send us a copy of any English language certificate you might have, but it shouldn't be older than two years.

**Printed results of your OLS test are not valid!**

**Please note that if we, after your arrival to the University of Maribor, assess that your English language skills are below the level you will state in one of the above mention documents (so the information you will send us is not true), we can decide you are no longer welcome as Erasmus+ student at the University of Maribor.**

8. Make a copy of your identity document (identity card or passport).
9. All required documents:

- a. Application Form with selected subjects (Learning Agreement) - signed and stamped by home university!
- b. Transcript of Records
- c. Certificate of your English language knowledge (see step 7)
- d. Copy of your identity document (identity card, passport)

must be sent by your Erasmus coordinator to the following email address: [incoming.erasmus@um.si](mailto:incoming.erasmus@um.si)  
**All documents have to be in PDF format.**

#### Deadlines (check website for dateline changes)

1st semester: 1st July (for visa applicants - 1st June)

2nd semester: 1st December (for visa applicants - 1st November)

#### Admission procedure

Your documents will be reviewed by the main International Relations Office and by the selected host faculty. In case you are accepted for Erasmus study at the University of Maribor, we will send you an Erasmus acceptance letter and signed Learning Agreement (sent via normal post, to home address).

You will be informed about the accommodation possibilities when receiving your Erasmus+ acceptance letter and other needed documents.

More information about study, programmes and courses can be found in the section "Course catalogue and faculties information". There you can also find a list of Erasmus+ faculty coordinators and their contacts. In case of any questions regarding subjects, learning agreement, lessons etc., feel free to contact them.

Institutional Erasmus+ Coordinator:  
Mladen Kraljić

Erasmus+ Incoming Coordinator:  
Eva Škruba

[incoming.erasmus@um.si](mailto:incoming.erasmus@um.si)

#### -Accommodation:

##### Student dormitory

Beds for Erasmus students in the student dormitories are limited. The rooms are mostly double, kitchen, bathroom and toilets are shared. There are no dishes in the dormitory kitchen. In the student dorms blankets, pillows and bed-sheets are in the room, but you should bring your own towels. All rooms have an internet connection; you just need your UTP cable.

All campuses are located near the center and offer plenty of opportunities for sport and recreation. On campuses students can use for free; fitness facilities, computer center with computers and free internet access, a laundry room with washing and drying machines, music room, room for parties.... All dorms also have night and day security.

You must pay a security deposit before your arrival, which will be refunded after your departure if there is no damage done to your room. You also have to pay the rent for the whole semester in one single installment; you can pay either, together with the deposit, through the bank, or when you arrive in dorm.

NOTE: YOU CAN APPLY FOR STUDENT DORMITORIES ONLY AFTER YOU ARE OFFICIALLY ACCEPTED AS ERASMUS STUDENT AT THE UNIVERSITY OF MARIBOR. You will be informed about the application procedure together with the Acceptance letter.

We can offer you accommodation on 3 campuses: Gosposvetska, Tyrševa and Quadro:

- A. GOSPOSVETSKA 83, dorm number 7  
( you can find the photos of the dorm from :  
<http://www.studentskidomovi.um.si/portal/index.php/our-dormitories?id=127> )

There are apartments with 2, 3 or 4 double bed rooms. In an apartment students share a kitchen, bathroom and toilet. They need to take care of their room, kitchen, bathroom, toilet, balcony and all common places (they have to clean those places by themselves). In case students, despite warnings, do not take care of cleanliness, they have to cover the costs of cleaning. There are no dishes in the dormitory kitchen. In the student dorm blankets, pillows and bed-sheets are in the room. All rooms have an internet connection, you just need UTP cable.

The price of student room in dorm 7 on Gosposvetska campus is 624,00 EUR + 5,00 EUR (costs for moving in) per person for the whole semester with all costs included (except for the cost of washing and drying the laundry – for individual washing you will pay 1,50 EUR and for individual drying also 1,50 EUR). WE WITHHOLD THE RIGHT TO CHANGE ANY PRICES ON THE PRICE LIST. You must pay a security deposit (200,00 EUR) before your arrival and it will be refunded to you after your departure, if there is no damage done in your room, etc.

The rent for the whole semester (you have to pay in one single instalment) you can pay either, together with the deposit, through the bank, or when you arrive in dorm. If you decide to pay the rent at your arrival, you will receive a bill for 624,00 EUR + 5,00 EUR for costs of moving in, which you will have to pay in one single instalment.

- B. TYRŠEVA 23, dorm number 1  
(you can find the photos of the dorm from :  
<http://www.studentskidomovi.um.si/portal/index.php/our-dormitories?id=120> )

The rooms are double, up to 9 rooms share a kitchen, bathroom and toilets. Students need to take care of their rooms, kitchens, bathrooms, toilets, balconies and all common places (they have to clean those by themselves). In case students, despite warnings, do not take care of cleanliness, they have to cover the costs of cleaning. There are no dishes in the dormitory kitchen. In the student dorm blankets, pillows and bed-sheets are in the room. All rooms have an internet connection, you just need UTP cable.

The price of student room in dorm number 1 on Tyrševa campus is 636,00 EUR + 5,00 EUR (costs for moving in) per person for the whole semester with all costs included (except for the cost of washing and drying the laundry --- for individual washing you will pay 1,50 EUR and for individual drying also 1,50 EUR). WE WITHHOLD THE RIGHT TO CHANGE ANY PRICES ON THE PRICE LIST. You must pay a security deposit (200,00 EUR) before your arrival and it will be refunded to you after your departure, if there is no damage done in your room, etc.

The rent for the whole semester (you have to pay in one single instalment) you can pay either, together with the deposit, through the bank, or when you arrive in dorm. If you decide to pay the rent at your arrival, you will receive a bill for 636 EUR + 5,00 EUR for costs of moving in, which you will have to pay in one single instalment.

#### C. A NEW DORM QUADRO

(you can find photos of the dorm from:

<http://www.studentskidomovi.um.si/portal/index.php/our-dormitories?id=135> )

This dorm is located 15 minutes to the city centre by foot. The rooms are double. Two rooms (4 people) share a bathroom and toilets, 8 - 12 people share a kitchen. There are no dishes in the dormitory kitchen. Blankets, pillows and bed-sheets are in the room. All rooms have an internet connection. You just need your UTP cable.

New dorm is very calm and quiet one. Students need to be very careful about the inventory and they have to take care of regular cleaning. They need to take care of their room, bathroom, toilet, kitchen (students need to clean the kitchen each time after using it). In case students, despite warnings, do not take care of cleanliness, they have to cover the costs of cleaning.

Near campus Gorkega (QUADRO) is Dvorana Tabor (a sports hall), basketball and tennis courts, football field, skating hall called Ledna dvorana Tabor, Planet Tuš with cinema halls and bowling.

The price of double bed room in dorm 14 (Quadro) on Gorkega 45 is 900,00 EUR + 5,00 EUR (costs for moving in) per person for the whole semester with all costs included (except for the cost of washing and drying the laundry – for individual washing you will pay 1,50 EUR and for individual drying also 1,50 EUR). WE WITHHOLD THE RIGHT TO CHANGE ANY PRICES ON THE PRICE LIST. You must pay a security deposit (200,00 EUR) before your arrival and it will be refunded to you after your departure, if there is no damage done in your room, etc. The rent for the whole semester (you have to pay in one single instalment) you can pay either, together with the deposit, through the bank, or when you arrive in dorm. If you decide to pay the rent at your arrival, you will receive a bill for 900,00 EUR + 5,00 EUR for costs of moving in, which you will have to pay in one single instalment.

Locations of dormitories:

<https://www.google.com/maps/d/viewer?mid=1SEZgFZR1PUTF1jQXvrHIGuGF6uc&ie=UTF8&hl=sl&t=h&msa=0&ll=46.557886642820954%2C15.635175478912288&spn=0.005164%2C0.012875&z=14&vpsrc=6&iwloc=00049a6f1462064c8d0c0&f=d&daddr=%C5%A0tudentski%20dom%207%20%4046.563006%2C15.626209>

#### Private accommodation

There are 4 private dorms in Maribor. You can find all information regarding the private dorms at the following web page:

<https://batchgeo.com/map/32c633cbcb2bb6f6cbe1b40ddc6058b9>

#### Apartments

A bit more expensive and comfortable way of staying in Maribor is renting a private room or a flat. You can find some offers at the following webpage:

<http://batchgeo.com/map/6a5108f7b2d992a3fd5d5d116119c3b1>

Renting a private room will cost you from 150 - 300 EURO per month plus expenses. Try to find private accommodation with help of these websites:

a) <http://www.dostop.si/kamrica.aspx>

This one is in Slovene only, but they offer mainly rooms/apartments for students. For choosing accommodation in Maribor, you have to choose region PODRAVSKA. You choose one of the options: STANOVANJE (apartment), SOBA (room), HIŠA (house) or VSEENO (it doesn't matter). If you choose STANOVANJE, the next step is to choose VELIKOST (size) how many rooms does it have. If you choose SOBA, you can choose single bed room, double bed room, etc. If you want to stay alone, in studio, you choose GARSONJERA. After choosing apartment, you can find contacts like email, phone number. You can write to owners, but please, don't be disappointed if they don't answer you. Some of them don't know English.

b) <http://www.realestate-slovenia.info/ads-for-rent/podravska/apartment/>

This one is in English, but be careful because some of the ads are from real estate agencies (you have to pay provision and rent it for longer period). Look for ads which have written INDIVIDUAL OFFER.

c) <https://maribor-pohorje.si/accommodation.aspx>

- You can ask for help by finding a private accommodation at ESN.

ESN (Erasmus Student Network) – It is non-profit international student organization. ESN helps exchange students, who face problems in their new environment, helps to find private accommodation, and helps to arrange documents at the municipality of Maribor, bank and other institutions

<http://www.esn-mb.org>

tel:+386-2-23-55-385

[info@esn-mb.org](mailto:info@esn-mb.org)

[erasmus.accommodation@esn-mb.org](mailto:erasmus.accommodation@esn-mb.org)

ESN, Slomškov trg 15, MARIBOR

Temporary accommodation

- Hostel Pekarna

www.mkc-hostelpekarna.si

[hostelpekarna@mkc.si](mailto:hostelpekarna@mkc.si)

Lollipop Hostel

Tel.: +386 40 243 160

[lollipophostel@yahoo.com](mailto:lollipophostel@yahoo.com)

- Youth Hostel Uni Hotel

Tel.: +386 2 234 43 07

[uni.hotel@termemb.si](mailto:uni.hotel@termemb.si)

- Hotel Tabor

Tel.: +386 2 421 64 10

[info@hoteltabor-maribor.si](mailto:info@hoteltabor-maribor.si)

- Hotel Bau

Tel.: +386 2 421 63 10

[info@hotel-bau.net](mailto:info@hotel-bau.net)

### Contacts:

- UNIVERSITY OF MARIBOR  
INTERNATIONAL RELATIONS OFFICE  
Slomškovo trg 15  
2000 Maribor  
Slovenia
- T: +386 2 23 55 446  
F: +386 2 23 55 438  
E- mail : [incoming.erasmus@um.si](mailto:incoming.erasmus@um.si)

More info about contacts : <https://www.um.si/en/international/contact/Pages/default.aspx>

### Useful links :

- <https://www.um.si/en/Pages/default.aspx>

- <https://aips.um.si/PredmetiBP5/Main.asp?Jezik=A> ( courses )
- <https://www.um.si/en/international/erasmus/SiteAssets/Pages/Faculties-information/Faculty%20of%20Economics%20and%20Business.pdf> ( courses about business and economy)
- [https://issuu.com/anjasp3/docs/survival\\_guide\\_um\\_2016\\_web](https://issuu.com/anjasp3/docs/survival_guide_um_2016_web) ( student guide )