

SZLOVÁKIA (NYITRA) SLOVAK UNIVERSITY OF AGRICULTURE IN NITRA

Important points:

-Application:

- LEARNING AGREEMENT FOR STUDIES section BEFORE MOBILITY signed by the student and home university. You can also use the Learning agreement form of your home university instead. You can find the courses offered in English in the LIST OF COURSES - there you can see titles of courses and then you can read detailed information in online course catalogue.

What to write in the Learning Agreement?

the period of mobility is usually Sept-Jan for winter semester and Feb-June in summer semester;

-please do not fill in responsible person for signature (we will do that);

-please do not fill in the faculty or the department (we will do that).

- PURPOSE OF THE STAY ONLY if you want to work on your diploma or doctoral thesis,
- OFFICIAL TRANSCRIPT OF RECORDS in English from your previous studies at home university
- LANGUAGE CERTIFICATE OR CONFIRMATION from language department of your home university - English skills at level B2 of the Common European Framework of languages is required.
- CURRICULUM VITAE
- ID CARD COPY (EU students)
- APPLICATION FOR ACCOMODATION (if you want to live in our dormitory)“ you can find attachment on their website”

DEADLINES (check website for dateline changes) :

For the WINTER semester or whole academic year: MAY 31

For the SUMMER semester: OCTOBER 31

All application documents have to be sent within the deadlines to the International Relations Office of Slovak University of Agriculture in Nitra by email or by post (if original signatures are required by your home university):

Kamila Moravcikova

International Relations Office

Slovak University of Agriculture in Nitra

Trieda Andreja Hlinku 2

949 76 Nitra

Slovak Republic

kamila.moravcikova@uniag.sk

erasmus@uniag.sk

FIRST STEPS AFTER ARRIVAL :

Registration at the university

Erasmus+ students are registered during the Orientation week. In case of later arrival you can register at the International Relations Office.

Other exchange students are registered via their faculty/project coordinator or via International Relations Office.

Exchange teachers for longterm stays are registered via faculty/project coordinator or via International Relations Office.

International Relations Office is located in the main university building, Tr. A. Hlinku 2, pavilion AE - Rectorate, 3rd floor, room 304.

Documents needed:

- Acceptance letter or other proof of being accepted as an exchange student/staff at SUA in Nitra
- Passport (Non-EU citizens) or national ID card (EU citizens)
- Copy of entry visa (Non-EU citizens if applicable)
- Copy of Health insurance valid in Slovak Republic during the ENTIRE period of stay
- Passport size picture in electronic form for the student card
- 13 EUR deposit for student card
- 10 EUR per semester for internet connection

How to get SUA Student card (for canteen, entrance to certain buildings):

- **pay the deposit 13 EUR** - room n.105, pavilion AE, 1st floor, Mrs. Lucia Candráková, Mo-Fri 8:30 - 11:00
- go to Card Office - room n. 408, pavilion AE, 4th floor, Mrs. Gabriela Hvizdova, Mo-Fri 7:30 – 15:30
- bring the receipt of the payment and passport size picture in electronic form

NOTE: At the end of your stay you can return the card and the receipt of the payment to collect the deposit back in the same office where you paid (room n.105, pavilion AE, 1st floor, Mrs. Lucia Candráková, Mo-Fri 8:30 - 11:00)

The card is active the next day and credit can be uploaded in a cash desk office in Anton Bernolak dormitory, Tr. A. Hlinku 38, Nitra. At the reception turn left, the cash desk office will be on your left side, behind the glass door.

How to get Internet connection in your room:

- pay the fee - room n.105, pavilion AE, 1st floor, Mrs. Lucia Candráková, Mo-Fri 8:30 - 11:00
- bring the receipt of the payment to the IT Office - room n.316, pavilion AS (building of the Faculty of Economics and Management), left wing 3rd floor, Mr. Karol Kania or Mr. Ján Fráter

WIFI connection

Network: EDUROAM

You can use Login and Password you have from your home university for EDUROAM network or username and password obtained from the International Relations Office after registration into our University Information System (UIS).

Then you can log in typing username@uniag.sk and your password for UIS.

Support: Ing. Marek Urban, Ing. Ľuboš Határ, Pavilion AE (main building), 1st floor, on the right end of the corridor

Cable connection in the dormitory

After paying the connection fee bring the confirmation of payment to the IT department and they will start your account.

Then you can log in typing your username and password for UIS.

Support: Ing. Karol Kania, Ing. Ján Fráter, Pavilion AS (Faculty of Economics and Management, left wing, 3rd floor)

Registration with the public authorities

Reporting residence at the Immigration Police Office is not necessary if you live in the SUA dormitory, they will report you automatically.

In case of accomodation outside university dormitories **EU citizens** must report within **10 days** after arrival into SR, **non-EU citizens** must report within **3 days** after arrival in Slovak Republic at the local **Immigration Police Office (Oddelenie cudzineckej polície), Kalvárska 2, 949 01 Nitra.**

Office hours:

Monday 7:30 - 12:00 13:00 - 15:00,
Wednesday 7:30-12:00 13:00 - 16:30,
Friday 7:30 - 12:00

Form for [Reporting of residence](#) (Hlásenie pobytu) : you can find the attachment on their website → <http://www.uniag.sk/en/first-steps-after-arrival/> or <http://www.minv.sk/?pobyt-cudzinka>

-Accommodation:

Slovak University of Agriculture in Nitra offers accommodation for all international exchange students in its dormitory Polnohospodár, Vihorlatska street 10, Nitra.

There are units of double and triple rooms sharing a bathroom together. Cooking facilities are available on each floor. The monthly rent for students is 120 EUR for double room and 130 EUR for single room (subject to change according to up-to-date price list) and is to be paid via bank transfer until the 25th of the previous month. The rent for staff is calculated per day - 18 EUR per day + city tax 0,70 EUR per day (information for calendar year 2017) and is to be paid in cash.

ROOM EQUIPMENT

There are 2+2 units, that means 2 double rooms sharing toilet and bathroom with shower. Pillows, blankets and sheets are provided.

COOKING FACILITIES

There is shared kitchen on the floor with electric cooker, fridge and kitchen sink. No pots, pans or cutlery are provided.

COMPUTER FACILITIES

Cable internet connection is available in the rooms upon registration to the university information system (UIS). See FIRST STEPS AFTER ARRIVAL for more details.

LAUNDRY

A set of clean bed sheets is provided at the beginning of your stay. These can be exchanged for clean sheets every two weeks in the laundry room located near the Reception.

For washing your own clothes washing machine is available for free. Iron and vacuum cleaner can be borrowed from the Reception.

Contact

Riaditeľstvo študentských domovov

Štúrova č. 3, 949 01 Nitra

e-mail: rsdjspu@uniag.sk

tel.: +421 37 6415700

fax: +421 37 6415739

HOW TO GET TO THE DORMITORY POLNOHOSPODAR

From Nitra bus station

Use the City Public Bus "MHD" transport. Purchase the ticket from the driver. The bus stop is a short walk down Druzstevna street, to Stefanikova street . Cross to the other side for the bus stop to downtown. Take buses number 14, 15, 19 and 25 and get off at Poliklinika Chrenova. You need to ring the bell in advance to get off the bus. Walk towards the LIDL supermarket and soon on your left you will see a green field, the dormitory Polnohospodar is across this field.

From Nitra railway station

Use the City Public Bus "MHD" transport. Purchase the ticket from the driver. The bus stop is in front of the station building. Take buses number 14 or 19 and get off at Poliklinika Chrenova. You need to ring the bell in advance to get off the bus. Walk towards the LIDL supermarket and soon on your left you will see a green field, the dormitory Polnohospodar is across this field.

You can also use a taxi. Most companies offer a one way journey within Nitra for 2,50 EUR, some even have a discount for students.

HOW TO GET TO THE UNIVERSITY FROM THE DORMITORY POLNOHOSPODAR

You can take buses number 14, 15, 19 and 25 from "Poliklinika Chrenova" and get off at the bus stop " Univerzity". You need to ring the bell in advance to get off the bus.

Contacts:

More info : <http://www.uniag.sk/en/coordinators-and-contacts-erasmus/>

Useful Links:

- <http://www.uniag.sk/en/student-mobility/>
- <http://www.uniag.sk/en/course-catalogue/>
- <http://www.uniag.sk/en/how-to-get-to-sua-in-nitra/>
- http://www.uniag.sk/tl_files/download/dokumenty/Zahranicne%20Eva/Erasmus_SP_U_2017.pdf (student guide)