

NORVÉGIA (AALESUND) AALESUND UNIVERSITY COLLEGE

Important points:

-Application :

Step 1 : Find courses

You should figure out which courses you want to take before starting your application.

Where you can find the courses ?

- 1) <https://www.ntnu.edu/studies/coursesearch#semester=2017&gjovik=false&trondheim=false&alesund=false&faculty=-1&institute=-1&multimedia=false&english=false&phd=false&courseAutumn=false&courseSpring=false&courseSummer=false&pageNo=2&season=spring&sortOrder=ascTitle>
- Check the box 'taught in English' and select the correct city under "Teaching location".
 - Courses listed for autumn 2017 will normally be available again autumn 2018.
 - Bachelor courses are normally called "Foundation", "Intermediate" or "Third-year" courses, Master's level courses are called "Second degree level" and PhD courses are called "Doctoral degree level". Some variations of these names may occur.
 - Are you eligible? Check if the course requires previous knowledge, the language of instruction, study level, ect.
 - You can choose courses at different faculties/institutes.
 - If a course is project based it can normally be supervised in English, even though the language of instruction is Norwegian.
 - You *are not guaranteed* entry to the courses you select. It is the faculty/institute that have the final say in whether you get admission to a course.

Changing your courses

If the course you list is not offered or you are not eligible for admission, you will get the opportunity to pick new courses after arrival at NTNU. Also, if you change your mind about the courses you would like to take; it is usually not a problem to change your courses after arrival.

Step 2 : Apply online and upload required documentation

Instructions for how to apply online through the application portal Søknadsweb.

1. Go to the application portal Søknadsweb.
2. Select language in the top right corner where it says "Norsk bokmål".

3. Click on "International Applicant".
4. Click on "Register new international applicant".
5. Answer the questions. The answer to your question will in no way affect your application, assuming you are considered eligible to apply.
6. On the question regarding financing, please note that all students who are non-European citizens must have a way to finance their stay in order to receive a residence permit to Norway.
7. You have now reached the actual application form. Please register as an applicant using your full name as it is written in your passport, but note that you cannot use letters that are not in the English alphabet.
8. You will receive your password by e-mail.
9. Log on to Søknavsweb with your e-mail address and password, and fill in the application details.
10. Choose 'Select' under 'Exchange student'. Please note that selecting 'Early admission' will not affect the processing time of your application.
11. In the 'Extra information' field please fill in the information below in the following order:
 1. Home institution
 2. Courses which you would like to apply to at NTNU. Fill in both the course code and the name of the course. Use course search to find courses. If you wish to do a thesis or project work, please indicate this.
12. Upload the documents listed in „required documents”.

Please note that there is no "submit button" in Søknavsweb.

Required documents:

The following documents must be uploaded to Søknavsweb:

1. Official grade transcripts for all university studies (including grade transcript and diploma from bachelor degree studies)
2. Translation of grade transcripts if originally in another language than English
3. List of courses in progress
4. The personal identification page of your passport
5. Documentation of English proficiency, if required :

There are no formal language requirements for exchange students from EU countries at NTNU, but we do expect that our incoming Erasmus students have a good command of the English language that enables them to communicate well at an academic level. The level of English proficiency should be at least B2, preferably C1, using the Common European Framework of Reference for Languages scale.

6. A short CV
7. Additional form for exchange students : <https://www.ntnu.edu/studies/application-form-exchange>

-Accommodation:

1) Housing in Trondheim :

In Trondheim, it is the Office of International Relations that is responsible for allocating student housing to international students. Do not book a room before you have received an email with a booking code from the Office of International Relations.

Normally, all students are allocated student housing in the spring semester. In the autumn semester, some students will have to find private housing:

- Exchange students from non-EU/non-EEA countries, who applied within the deadline (1 May/1 October), are guaranteed housing. Exchange students from EU/EEA are not guaranteed housing.

Private housing:

Students who are not allocated student housing at SiT will have to find private accommodation on their own. While finding a place to live can be a challenge at the start of the autumn semester, especially for students who want to live centrally, all students eventually find somewhere to live.

Temporary housing :

New students arriving in Trondheim in the autumn semester are guaranteed short term housing through "Roof Over Your Head". This provides you with an opportunity to search for private housing after your arrival in Trondheim.

You may also find temporary housing at Trondheim Hostel (all year) and Singsaker Summer Hostel (summer and early autumn).

- Trondheim Hostel : <http://www.trondheimvandrerhjem.no/en/home.html>
- Singsaker Summer Hostel : <https://sommerhotell.singsaker.no/?welcome>

2)Housing in Gjøvik :

The student welfare organization Sit (<https://www.sit.no/en/gjovik>) offers four different locations for student accommodation in Gjøvik.

It is International Relations at NTNU in Gjøvik that is responsible for allocating student housing to international students in Gjøvik. Do not book a room before you have received an email with a booking code from International Relations.

Apply for student housing:

<https://hybel.sit.no/?searchFilter=eyJib29sljp7Im11c3QiOlt7Im1hdGN0X2FsbCI6e319XX19>

It is also possible to rent housing privately in Gjøvik (only in Norwegian language). You can look houses for renting from here :

- <https://www.finn.no/realestate/lettings/search.html?areald=20085&ov=m>

Renting temporarily :

If you would like to rent a room for shorter periods, you can find different hotels and youth hostels in Gjøvik:

- <https://www.nordicchoicehotels.com/hotels/norway/gjovik/clarion-collection-hotel-grand-gjovik/>
- <https://www.nordicchoicehotels.com/hotels/norway/gjovik/quality-hotel-strand/>
- <http://hovdetun.no/>

3) Housing in Ålesund :

Student Housing

The Student Welfare Organization in Ålesund (Sit Ålesund: <https://www.sit.no/en/alesund>) offers housing for international students. Monthly rental prices start from NOK 3700. Prices are adjusted 1 July each year. The rooms have access to internet and some are furnished. However, please note that the rooms are not equipped with bedding or kitchen equipment.

Apply for student housing :

<https://hybel.sit.no/?searchFilter=eyJib29sljp7Im11c3Qiolt7Im1hdGN0X2FsbCI6e319XX19>

Housing for exchange students

Use the link above to apply for housing. Remember to state that you are an exchange student in the application. Most exchange students stay at Sørnesvågen village, which is about a 5-minute walk from campus.

Exchange students from partner universities are normally given priority on student housing. However, we cannot guarantee accommodation in the cheapest or preferred category.

Private housing

Students that are not allocated student housing from Sit Ålesund will have to find private accommodation. These websites are a useful starting point (in Norwegian):

- <https://www.finn.no/realestate/lettings/search.html?q=til+leie&location=0.20015&location=1.20015.20282>
- <https://hybel.no/bolig-til-leie/%C3%85lesund--M%C3%B8re%20og%20Romsdal--Norge/>

Temporary housing:

If you are only staying in Ålesund for a short period, Ålesund Hostel is an option to consider. Check out Visit Ålesund (<https://www.visitalesund.com/accommodation>) for a full overview of hotels and other types of accommodation in the area.

Contacts :

- Trondheim - Office of International Relations

International House, O. S. Bragstads plass 3, 7491 Trondheim, Norway

Student visiting hours: 12:30 - 15:00

mail : international@st.ntnu.no

- Gjøvik - Office of International Relations

Visiting address: Teknologivegen 22, 2815 Gjøvik, Norway

Postal address: P.O. box 191, 2802 Gjøvik, Norway

- Ålesund - International Office

Postal address: P.O. box 1517, 6025 Ålesund, Norway

Visiting address: Larsgårdsvegen 2, 6009 Ålesund

- More contact information : <https://www.ntnu.edu/contact>

Useful links :

- https://www.ntnu.edu/studies/exchange/how_to_apply
- <https://www.ntnu.edu/studies/courses#semester=2017&gjovik=false&trondheim=false&alesund=false&faculty=-1&institute=-1&multimedia=false&english=true&phd=false&courseAutumn=false&courseSpring=false&courseSummer=false&pageNo=1&season=spring&sortOrder=ascTitle> (courses in English)
- <https://www.ntnu.edu/lifeandhousing> (accommodation)
- <https://www.ntnu.edu/studies/exchange/courses>