

NÉMETORSZÁG (SIGMARINGEN) HOCHSCHULE ALBSTADT-SIGMARINGEN

Important points :

-Application:

Once you have been nominated from your International Office, we are looking forward to receiving the following documents from you:

1.  Application form (please fill in electronically (!), then print it, sign it and scan again to PDF)
2. Recent transcript of records
3. Curriculum Vitae
4. Photo for student ID (passport size, may be a smiling picture), JPG format!
5. List of courses which you would like to study at our university, minimum 20 ECTS credits (German as a foreign language (2,5 ECTS) is compulsory for everybody who does not speak German on C1/C2 level)
6. **Proof of English language competence** (if you want to take classes in English only and if your mother's tongue is not English) or proof of German language competence (if you want to take classes in German)
7. A copy of the main photograph page from the passport or both pages of your national ID if you have an EU nationality
8. EU students only: Copy of your European Health Insurance Card (EHIC, blue card)

Deadline for applications(check website for dateline changes):

- * May 15th for the fall winter semester (Sept. - Febr.)
- * November 15th for the spring semester (Mar. - Jul.)

Please send your documents
by e-mail in PDF format (max. 4 MB in total) to Conny Bast at

bast@hs-albsig.de

In order to be admitted to our university, you will need to get a German Health Insurance. We will help you to apply for one once you have arrived here

-Accommodation :

Renting contracts in our student houses are always for 6 months: 1.3. - 31.8. for the spring semester, 1.9.- 28/29.2. for the winter semester. Moving in and out of the student houses is only possible Monday - Friday between 8 a.m. and 4 p.m. on appointment, not during weekends or public/religious holidays.

In **Albstadt** there are three possibilities for housing in our student houses:

* Poststraße 22/1-2: This building is 2 minutes away from campus. We offer a) apartments with small kitchen and own bathroom (see pictures 1 - 4 below, 299 Euros / months) as well as b) single rooms

in shared apartments where 4 - 7 people share kitchen and bathrooms (single rooms look very similar to the apartments (picture 1 - 2, 267,50 Euros / month).

High-speed internet by cable (no WLAN) is included, but you need to buy your own bedding (aprx. 40 Euros).

Washing machines and dryers are in the house, usage is aprx. 1.50 Euro/usage.

* Sonnenstraße 48: This building is next to our general hospital in the middle of the city, 15 minutes on foot to campus. Every single room has its own bathroom (see pictures 5 - 8 below, 198 Euros / month), the kitchen will be shared by everybody who lives on the same floor (max. 12 people).

There is no internet, you need to use a USB Internet stick for your laptop. Bedding must be bought (aprx. 40 Euros), the use of washing machines and dryers is free of charge.

See also <http://en.my-stuwe.de/housing/halls-of-residence-albstadt/>

In **Sigmaringen** there are two possibilities for housing:

* Schäferweg 30: This house belongs to the student welfare service and is 2 minutes away from campus. We offer a) apartments with small kitchen and own bathroom (310 Euros / months) as well as b) single rooms in shared apartments where 5 people share kitchen and bathrooms (268 Euros / month), photographs can be found here:

<https://www.my-stuwe.de/wohnen/wohnheime/schaeferweg-30/>

High-speed internet by cable (no WLAN) is included, but you need to buy your own bedding (aprx. 40 Euros). Washing machines and dryers are in the house, usage is aprx. 1.50 Euro/usage.

Student houses:

The Application for student accommodation is done online (<https://tl1host.eu/SWTUE/#home>) for the rooms from the student welfare service (Studentenwerk Tübingen-Hohenheim). This is done AFTER you received your confirmation letter!

Please show the following documents during enrolment period:

Proof that you paid the administration fee of 141,20 Euros (as of 9/2017) for the student welfare service.

(NOTE: There are no tuition fees for exchange students)

Contact person :

- Dr. Conny Bast
Tel.: +49 7571/732-9205
Fax: +49 7571/732-9129
bast@hs-albsig.de

Useful links :

- ✓ https://www.hs-albsig.de/studium/auslandsamt/Seiten/Incomingstudents_eng.aspx
- ✓ https://www.hs-albsig.de/studium/auslandsamt/Documents/Fact_sheet_form_HS%20Albstadt-Sigmaringen.pdf (fact sheet)
- ✓ <https://www.hs-albsig.de/studium/auslandsamt/Documents/Courses%20in%20English%20HS%20AlbSig.pdf> (courses in English)
- ✓ https://www.hs-albsig.de/studium/auslandsamt/Documents/How_to_find_the_timetable_for_trains.pdf
- ✓ <https://www.hs-albsig.de/studium/auslandsamt/Seiten/Accommodation.aspx>
- ✓ <https://www.hs-albsig.de/studium/auslandsamt/Seiten/Homepage.aspx>