



Be International! Internship Offer

1) General information	
Enterprise	Deutsche Telekom International Carrier Sales & Solutions (ICSS)
CEE –Reg. Office	MagyarCom Services Ltd.
Address (HQ)	Kórház utca 6-12, Budapest, H-1033, Hungary
Description of hosting entity	Deutsche Telekom's International Carrier Sales & Solutions (ICSS) office in Budapest enfoldes more than 60 employees and is hosted by MagyarCom Services Ltd. The atmosphere is very international since employees come from Germany, England, Spain, and of course mostly from Hungary. The division proposes voice and non-voice, roaming, messaging services as well as value added services, CDN, cloud computing for international customers, mobile operators and internet service providers.

2) Contact details	
Name of mentor	Ivett Waller
Position	Carrier Management Specialist
Office phone (HQ)	+36 1 481 7879

3) Internship Details		
Title	e.g. "Intern for Sales Support team"	Intern for ICSS CES Carrier Management team
Start date	Please use this format : dd/mm/yy	01/03/16; Position is already open
Host organization	The organization, which will officially employ the intern.	MagyarCom Services Ltd, in Budapest, Hungary
Duration	min. 6 months	6-12 months
Description of tasks	as detailed as possible: recurring tasks, special projects etc	<ul style="list-style-type: none">▪ Support the Carrier Management team in managing supplier contracts▪ Overview the suppliers' actual service inventory of telecommunication access products▪ Initiate inventory rationalization, identify outdated contracts▪ Manage new orders, renewals, disconnections administration,

		<p>hard copies and software environment</p> <ul style="list-style-type: none"> ▪ Manage invoice handling, software environment and hard copies ▪ Negotiate with suppliers incorrect contract data, invoices, penalties, credit notes ▪ Prepare documentation and decision papers
Key learning	Core competencies to be achieved (e.g. support research & project mgmt, ...)	<ul style="list-style-type: none"> ▪ Overview of wholesale data telecommunications product inventory and supplier landscape ▪ Experience in an international service business environment ▪ Supplier selection decision basics ▪ Supplier contract and order management ▪ Budget responsibility ▪ Insight to leading telecommunications market player's documentation and administration systems ▪ Work experience in an international environment
Mentoring plan	e.g. regular feedback sessions	<ul style="list-style-type: none"> ▪ Establish weekly/monthly recurring tasks on individual level ▪ Opportunity to deal with international partners ▪ Personal coaching

4) Requirements from intern		
Preferred field(s) of studies	e.g. Business Administration, IT, Engineering etc	Business Administration
Languages	please state language & required level (e.g. English – fluent in written & spoken)	Fluent in English (written and spoken)
Professional skills	e.g. practical experience in HR issues, reporting, presentation skills...	<p>Willing to work in international team</p> <p>Reporting skills</p> <p>Business administration skills</p>
IT skills	please state tool/software & required level (e.g. MS Excel – proficient user)	<p>Microsoft Windows and Microsoft Office environment (especially Outlook and Excel)</p> <p>Willing to use company specific IT tools</p>



Soft skills	e.g. flexibility, communication skills, ...	Analytical Disciplined Good communication skills Adhering to company's compliance rules Proactive
-------------	---	---

5) "Winning argument": What's special about an internship in your department?

e.g. your team culture, the variability of tasks, ...

ICSS is the exclusive international wholesale sales channel of Deutsche Telekom AG, Europe's #1 telecommunication company, which brings ICSS into a key role in the international business of DTAG. ICSS is a true international company, having its offices all over the world from Americas through Europe to Asia, giving a true international and multinational experience day by day. ICSS, together with DTAG and the whole telecom industry, is in the middle of a technological change to the "all IP World", which creates an atmosphere of innovation and constant development of new products and services in a highly competitive market environment.

Within this team, Carrier Management is taking responsibility for purchasing telecommunication services from partner suppliers all around the world. In this team you can gain knowledge about the operation of an international service provider company, partner relations, contract management, negotiations, result driven approach. Also we are open to your contribution with your own idea and innovation, also willing to bring them into practice.