

Global Logistics Information Management IT Specialist trainee

The general responsibilities of the IM IT Specialist trainee are to:

- become a part of the existing IM team, learn the systems we are working with
- work on SQL / DB2 reports as a team member and individually over time
- understand GL Information Databases and Warehouses, conduct data analysis ad-hoc
- assist the team members and the team leader with assigned IM Tasks

Tasks:

Among other small tasks, the trainee will be responsible for the following:

1) WOI:

An extra process / report created for a special set of deliveries - this process is receiving the vendor invoices information for EU countries from Procurement Tools. For EU countries, the EU vendors invoices are not touching the warehouse but being sent directly to the customers, these vendor invoices need to be captured for reports. Manage weekly and monthly report runs for the WOI process

2) EDI Measurement

- EDI is a sub-system / communication between the IBM Logistics systems and the Carriers – they communicate through this when they entered the last mile of a delivery or when a package is delivered to the customer. The timeliness and completeness of these messages is very important for IBM Logistics.
- Gather, organize and consolidate EDI Measurements data (Timeliness, Completeness and Accuracy).
- Send the data to the carriers and analyze their feedback.
- Update the EDI Measurements with the result of the netting process.

3) Other reports / testing

- ensure run of other weekly reports (CTGF)
- report's distribution list management
- various report testing activities

Requirements:

- experience in working with SQL / DB2 / equivalent languages (MySQL, etc. works as well)
- good analytics skills
- being a good team-player but working independently as well
- cooperativeness

Preferred candidate: above the requirements, additionally:

- understanding Data Warehouses
- working with data WH tools (Access, Brio, QMF for workstation or equivalent)