

FINNORSZÁG (LAPLAND UNIVERSITY OF APPLIED SCIENCES)

Important points :

-Application:

Incoming exchange students must have studied at least one year in their home university before coming to a student exchange to Lapland UAS. Students must fulfil the possible prerequisites of the courses they choose in their learning agreement.

Students must have sufficient English language proficiency to be able to complete the planned study/traineeship. The recommended language level for students is B1 based on the Common European Framework of Reference for Language (CEFR). Sending institution is responsible for the evaluation of student's language competence. The level of competence is marked in a learning agreement.

Application deadline

| SEMESTER | DEADLINE |
|-----------------|-----------------|
| Autumn | May 3rd |
| Spring | October 25th |

-Process

1. After your home institution has nominated you to apply to Lapland UAS, your coordinator needs to contact Lapland UAS international services by email international@lapinamk.fi , to get a username to the electronic application system, SoleMOVE. When contacting the international services, the following details should be mentioned:

- First name and Last name
- Date of Birth
- Gender
- Email address
- Home institution
- Degree Programme / Field of Study in Lapland UAS
- Semester / Duration of exchange

2. After Lapland UAS has received the nomination, you will be given a user identity for the SoleMOVE online application system by email. Please notice that you will need to create your own password when entering to the system. After that you can start creating your electronic application.

3. SoleMOVE requires following attachments in pdf or jpg form:

Learning Agreement with signatures from your home university. Alternatively, you may use the learning agreement of your home university.

- Transcript of Records (certified list of completed courses in English)
- Passport size photo
- Application for Accommodation (only to Kemi or Tornio)

All students (study and placement exchange)

Please notice that Learning agreement / Learning Agreement for Traineeship must be signed by your home university representatives before downloading these attachments to SoleMOVE.

Please take into consideration that in your learning agreement you need to have the responsible person at Lapland UAS to be filled in. Please, check the right person from:

<http://julkiset.lapinamk.fi/DropOffLibrary/Incoming%20students%20LA,%20responsible%20persons.pdf>

4. Applications are processed in May/November after which you will get a letter of acceptance and an information package by email.

5. If your home institution requires the original learning agreement with signatures, you can send the document to the exchange destination:

Kemi and Tornio:

Lapland University of Applied Sciences
International Services
Tietokatu 1
FI - 94600 Kemi
Finland

-Accommodation

Accommodation in Tornio

The accommodation is located within a 0.5 km radius of the Lapland UAS education units. You will have your own room and share kitchen and a bathroom/shower with two other students. The apartments are furnished. Free laundry facilities and sauna are available. Electricity, heating, water and internet connection are included in the rent.

Applying the apartment

You need to apply the apartment beforehand. Fill in the application for accommodation in Tornio and return it to the housing office:

TORNION KRUNNI OY
Lukiokatu 10
FI-95400 Kemi
E-mail elena.zolotareva@tornionkrunni.com
Tel. +358 50 5972053

If you have any questions concerning the accommodation issues please contact:

Mrs Marja-Leena Jyrkäs
Accommodation officer
Tel. +358 (0)40 8670459
Email: firstname.lastname@lapinamk.fi

Remember to confirm your arrival time to Tornio to the accommodation officer two weeks before your arrival as well as in to SoleMOVE.

Rental agreement and rent

After arriving you need to make a rental agreement with the housing office as soon as possible. The rent is 300 €/month/ student. Rent has to be paid monthly. You need to pay the first month rent and the rent deposit within a week of student's arrival to the apartment. Deposit rent is one month's rent, which will be returned to you when leaving if there are no claims. Deposit rent covers possible accidental damage to the property, unpaid rent and replacement of keys/locks when keys are lost or not returned. Remember to give your bank account information to the housing company before your departure.

More information on Tornio Krunni accommodation in Tornio.

For short-term accommodation needs, see also: <https://www.airbnb.com/>

Private accommodation

You can also rent an apartment from a private owner. The rent for a single room (studio) apartment is approximately 300– 400 €/ month and for two rooms + kitchen 350–500 €/month. Usually you are requested to pay a deposit of 1–3 months' rent.

Important

Please note that every tenant must sign a tenancy agreement with the landlord. Only one person can live in an apartment per tenancy agreement. The tenant has no right to let people who are not mentioned in the tenancy agreement live in the flat without the landlord's (for example DAS) permission. Your friends are not allowed to live in your apartment. You will lose your tenancy agreement and the right to live in your apartment if you do not follow the tenancy agreement. In case of questions, always contact the housing office.

For more information about multicultural student housing in Finland, see: www.opiskelija-asunnot.fi/en/studenthousing

If you have not agreed with your student-tutor about your arrival at the dormitory, it is important to make arrangements to get the keys to your accommodation! Be sure to contact your landlord well in advance so he/she knows when you will come to pick up keys. If you are going to DAS accommodation, see the opening hours of the DAS housing office to get your keys. Also remember to have all the necessary documents with you.

Depending on the furniture and other furnishings in the dormitories, it may be a good idea to take a sleeping bag with you. The first days can be quite busy, and it may take a day or two before you have time to go shopping. There are some second-hand shops in Rovaniemi where you can buy dishes, curtains, etc. at a lower price. Your student-tutor will help you locate all the necessary shops.

For more info about accommodation : <http://www.lapinamk.fi/en/Students/Practical-information/Living-in-Finland/Accommodation>

Useful links :

- <http://www.lapinamk.fi/en>
- <http://www.lapinamk.fi/en/Students/Applications--Quicklinks>
- <http://www.lapinamk.fi/en/Students/Guide-for-new-students>
- <http://www.lapinamk.fi/en/Students/Practical-information>
- <http://www.lapinamk.fi/en/Applicants/Exchange-Students/Semesters-and-courses> (courses taught in English)
- <http://www.lapinamk.fi/en/Applicants/Exchange-Students/Useful-links>