

FINNORSZÁG (HELSINKI) METROPOLIA UNIVERSITY OF APPLIED SCIENCES

Important points :

Application:

Step 1: Check the partner agreement

Only students from partner institutions can apply as exchange students to Metropolia. Check if your institution has a mobility agreement with Metropolia in your field of study: Partner institutions (<http://www.metropolia.fi/en/international-relations/partner-institutions/>). If your institution does not have a mobility agreement with Metropolia, you can apply to Open Studies (as a non-exchange/non-graduate student) or to the Metropolia Summer Schools. If you are interested in completing a full degree at Metropolia, see How to Apply.

Step 2: Check studies for exchange students in your field of study

See Studies for exchange students from here :

<http://www.metropolia.fi/fi/en/apply/studies/exchange-studies/> to see study options in each field of study.

In order to successfully complete studies at Metropolia, **level B2 in English** on the CEFR scale is highly recommended for all applicants. This evaluation is based on self-assessment; language certificates are not required.

Step 3: Ask your home institution to nominate you

Your home institution needs to nominate you for student exchange at Metropolia before the application period ends. Student exchange at Metropolia cannot last longer than one academic year.

Step 4: Fill in the electronic application

Application periods for incoming exchange students:

Applications for the Autumn Semester and Full Academic Year: 15 March - 1 May (Check the website for dateline changes)

Applications for the Spring Semester: 15 September - 1 November (Check the website for dateline changes)

Fill in the electronic application form in the Mobility-Online system. The application process includes several steps: the online application form is just the first step. The link will be active during the application periods:

Electronic application form : http://www.metropolia.fi/fi/en/apply/how-to-apply/exchange-studies/electronic-application-system/#ifmulticontent_c41545-1

Required documents for the application:

-Official Transcript of Records in English signed by a representative of your home institution (your study transcript)

-Learning Agreement signed by a representative of your home institution (your preliminary study plan for your exchange period). Note! Metropolia will evaluate and sign only one Learning Agreement prior to arrival in Finland (the Learning Agreement submitted as part of the application).

-Erasmus students: Use the English version of your home institution's Learning Agreement form. See the instructions for filling in the contact information and responsible person below from the study field specific information (5). If no information on the responsible person is available, please leave it blank.

See the available courses : <http://www.metropolia.fi/fi/en/apply/studies/exchange-studies/>

-Photo (500x500 pixels)

-Motivation letter included in the application form (max. 1,000 characters incl. spaces)

Step 5: Apply for housing

The application periods for exchange student housing at HOAS are:

- **1 April - 5 May for students applying for the autumn semester/full academic year**
- **1 October - 5 November for students applying for the spring semester.**

Submit your application as early as possible during the HOAS application period. The available rooms are offered in the order the applications are submitted. Due to the limited number of furnished exchange student rooms, please note that applying by the deadline does not guarantee housing at HOAS. See more information on housing.(<http://www.metropolia.fi/fi/en/apply/general-information/student-life-and-wellbeing/accommodation/>)

Step 6: Confirm if you accept the offered place

Applications are reviewed after the application period ends. Within a month after the application period has ended you will receive information on whether you have been accepted as an exchange student or not. Please note that acceptance is certain only after you receive an acceptance letter from Metropolia. Accepted students will receive an acceptance letter and information package by email.

After receiving the acceptance letter you must confirm in Mobility-Online if you accept the offered place or not.

Step 7: Plan your arrival

All exchange students are expected to arrive before the orientation days .

Questions? Explore carefully the Metropolia website and contact the [international coordinator of your field of study](#), if needed.

Info about the Technology Faculty (Technical Management)

Ms Tiina Piipponen, International Coordinator (Leppävaara campus)

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- Degree Programmes (Bachelor's), in Espoo: Information Technology (tuition in English), Building Services Engineering, Construction Site Management, Industrial Management, Information and Communication Technology (Espoo), Land Surveying Technology

Ms Anna-Liisa Auramo, International Coordinator (Helsinki and Vantaa campuses) address:

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- Degree Programmes (Bachelor's), in Helsinki: Automotive Engineering, Civil Engineering, Sustainable Building Engineering (tuition in English), Construction Architecture, Electronics (tuition in English), Construction Site Management, Electrical Engineering and Automation Technology (Helsinki), Information and Communication Technology (Helsinki), Mechanical Engineering
- Degree Programmes (Bachelor's), in Vantaa: Biotechnology and Chemical Engineering, Electrical Engineering and Automation Technology (Vantaa), Environmental Engineering (tuition in English), Energy and Environmental Engineering, Laboratory Sciences
- Degree Programmes (Master's), in Helsinki: Construction and Real Estate Management (tuition in English), Electrical Engineering and Automation Technology (Helsinki)
- Degree Programmes (Master's), in Vantaa: Electrical Engineering and Automation Technology (Vantaa)

Useful links :

-<http://www.metropolia.fi/en/>

-<http://www.metropolia.fi/en/apply/how-to-apply/exchange-studies/>

-<http://www.metropolia.fi/en/academics/>

-<http://www.metropolia.fi/en/apply/general-information/student-life-and-wellbeing/accommodation/>